

NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

To be held virtually at 7:30pm on Tuesday 9th March 2021

Dear Councillor

You are summoned to attend an ordinary meeting of Hints with Canwell Parish Council to be held virtually via Zoom at 7:30pm on Tuesday 9th March 2021 at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

Public and press are welcome to observe the meeting. Any questions or comments from the public must be sent in advance of the meeting for the clerk to present.

<https://us04web.zoom.us/j/2668157941?pwd=VENmS3p6V3NyTU8xWTRqVGgzcjJOQT09>

Meeting ID: 266 815 7941 Passcode: 8BNXs2



Dated this 1st March 2021

Gemma Burgess, Clerk & RFO

A G E N D A

- 21/17. Apologies:** To receive apologies and approve reasons for absence.
- 21/18. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 21/19. Minutes:**
- To approve the Minutes of the Council meeting held on 12th January 2021.
 - To approve the Minutes of the Extraordinary Council Meeting held on 19th January 2021.
- 21/20. County and District Councillors:** an opportunity to address the Council.
- 21/21. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020:** to note that the regulations are in-force until May 7th 2021 and that virtual meetings will not be possible after that date, without further legislation.
- 21/22. Finance, Staffing and Administration**
- Bank Reconciliation: To check and approve.
 - Payments: To approve payments for March and April 2021.
 - To consider grants to be made under s137 LGA 1972.
- 21/23. Reports from Chairman, Councillors and Clerk:** to report on current issues.
- 21/24. HS2:** an opportunity for those involved in the project to address the Council with updates.
- Guests Invited: **LM-JV, Balfour Beatty Vinci, Cadent, HS2**
- 21/25. Public participation:** The meeting to adjourn for **up to 10 minutes** to allow for consideration of questions and comments from the public which the clerk has received in advance of the meeting. *Members of the public may not take part in the Council meeting itself.*
- 21/26. Next Meeting:**
- Annual Parish Council meeting to be held virtually on Tuesday 4th May 2021 at 7:30pm
Annual Parish Assembly: to be considered.

Appendices

21/19. Minutes:

- a. <http://www.hintswithcanwell.co.uk/ UserFiles/Files/ Minutes/110322-2021 01 12 Minutes HwC.pdf>
- b. <http://www.hintswithcanwell.co.uk/ UserFiles/Files/ Minutes/112357-PDFsam merge.pdf>

21/22. Finance, Staffing and Administration

a.

Reconciliation at February 28th 2021

Accounts		Bank balances	
a. Balance b/f 1st April	19,981.13	Stat 228	Deposit Account 15,904.85
b. Total Receipts	9,411.58	Stat 487	Current Account 7,514.27
c. Total Payments	5,973.59	Add unrepresented income	0.00
d. Profit / Loss on year to date (b-c)	3,437.99	Less unrepresented cheques	0.00
e. Closing Balance (a+d)	23,419.12		23,419.12

b. Payments

Payments to authorise at this meeting

Date	Doc #	Type	Payee	Details	TOTAL Gross	VAT Element	Employee Costs	General Admin	Grounds Maint	Grants	Other
10/03/2021	2021-045	DD	Jonos	Webhosting 24.02 - 24.03	6.00	1.00		5.00			
09/03/2021	2021-046	BACS	Clerk	Salary & Allowance February paid M12	301.02		301.02				
09/03/2021	2021-047	BACS	HMRC	Deductions Month 12	0.80		0.80				
TBC	TBC	BACS	T Worship	Tree Removal & maintenance at Quinney Hall	500.00				500.00		
MARCH 2021 TOTALS					807.82	1.00	301.82	5.00	500.00	0.00	0.00
10/04/21	tbc	DD	Jonos	Webhosting 24.03 - 24.04	6.00	1.00		5.00			
13/04/21	tbc	BACS	Clerk	Salary & Allowance March paid M1	301.82		301.82				
13/04/21	tbc	BACS	HMRC	Deductions Month 1	TBC		TBC				
APRIL 2021 TOTALS:					307.82	1.00	301.82	5.00	0.00	0.00	0.00

