

NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

to be held at 7:30pm on Tuesday 11th January 2022, Hints Village Hall

Dear Councillor

You are summoned to attend a Meeting of Hints with Canwell Parish Council to be held at 7:30pm on Tuesday 11th January 2022 at Hints Village Hall at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

Public and press are welcome to observe the meeting.

Please wear a face covering and abide by the restrictions in force at the time.

Dated this 4th January 2022
Gemma Burgess, Clerk & RFO

A G E N D A

- 22/01. Apologies:** To receive apologies and approve reasons for absence.
- 22/02. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 22/03. Minutes:** to approve the minutes of the meeting held on Tuesday 9th November 2021.
- 22/04. Public participation:** The meeting to adjourn for **up to 15 minutes** to allow for public participation. The chairman reserves the right to restrict speakers to 3 minutes each under Standing Order 3.g.
Members of the public may not take part in the Council meeting itself.
- 22/05. An opportunity to address the Council for invited guests:** District and County Councillors, Police.
- 22/06. Planning:** to consider comment on application 21/02109/FUL Southwood Barn, Canwell Drive.
- 22/07. Road Safety:** to approve positioning and expenditure of 2 road painted "slow" signs on School Road.
- 22/08. Canwell Field:**
 - a. Grass Cutting Contract:** to receive tenders and resolve further actions necessary.
 - b. The Queen's Platinum Jubilee:** to consider planting a commemorative community tree.
- 22/09. Environment Agency:** to receive a response to concerns at the ford.
- 22/10. Finance, Staffing and Administration**
 - a. To check and approve the bank reconciliation at December 31st 2021.
 - b. To approve the Payments for January and February 2022.
 - c. To note payments and receipts list financial year-to-date and budget spend /projected to year end.
 - d. To approve the draft budget and precept demand for 22-23.
- 22/11. Reports from Chairman, Councillors and Clerk:** to report on current issues.
- 22/12. To approve the following Council policies and documents:** Risk register, Asset Register, Financial Regulations, Standing Order.
- 21/13. Meetings:** to confirm the meeting schedule and venue for the upcoming year:
January 11th 2022, March 8th 2022, May 10th 2022 (Annual Parish Assembly 7pm, Annual Parish Council Meeting 7.15pm), July 12th 2022, September 13th 2022, November 8th 2022.