

# NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

**to be held at 7:30pm on Tuesday 14<sup>th</sup> November 2023, Hints Village Hall**

Dear Councillor

You are summoned to attend a Meeting of Hints with Canwell Parish Council to be held at **7:30pm on Tuesday 14<sup>th</sup> November 2023** at Hints Village Hall at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

**Public and press are welcome to observe the meeting.**

Dated this 6<sup>th</sup> November 2023  
Gemma Burgess, Clerk & RFO



## AGENDA

- 23/56. Apologies:** To receive apologies and approve reasons for absence.
- 23/57. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 23/58. Minutes:** To approve the minutes of the Parish Council meeting held on Tuesday 12<sup>th</sup> September 2023.
- 23/59. Public participation:** The meeting to adjourn for **up to 15 minutes** to allow for public participation. The chairman reserves the right to restrict speakers to 3 minutes each under Standing Order 3.g. *Members of the public may not take part in the Council meeting itself.*
- 23/60. An opportunity to address the Council for invited guests:** District and County Councillors, Police
- 23/61. Finance, Staffing and Administration**
- To check and approve the bank reconciliation at 31<sup>st</sup> October 2023.
  - To note receipts and payments to 31<sup>st</sup> October 2023.
  - To note the NJC Pay Award for 23-24.
  - To approve backpay of salary.
  - To approve the payments for November and December 2023.
  - To consider grant applications.
  - To note receipt of Neighbourhood CIL money and consider future plans.
  - To note a positive interim audit.
  - To note budget performance year-to-date.
  - To consider plans for 24-25 budget.
- 23/62. Reports from Chairman, Councillors and Clerk:** to report on current issues including:
- HD Ricketts Quarry Visit
  - Hedges and verges on Canwell Field
  - Vehicle crime in Canwell
- 23/55. Meetings:** to confirm meetings at 7:30pm Hints Village Hall (unless specified)  
January 9<sup>th</sup> 2024, March 12<sup>th</sup> 2024, May 14<sup>th</sup> 2024