

NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

To be held virtually at 7:30pm on Tuesday 8th September 2020

Dear Councillor

You are summoned to attend an ordinary meeting of Hints with Canwell Parish Council to be held virtually via Zoom at **7:30pm on Tuesday 8th September 2020** at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

Any member of the public wishing to observe the meeting should contact clerk@hintswithcanwellpc.co.uk for an invitation to the virtual meeting. Any questions or comments from the public must be sent in advance of the meeting for the clerk to present.

Dated this 1st September 2020



Gemma Burgess, Clerk & RFO

A G E N D A

- 20/53. Apologies:** To receive apologies and approve reasons for absence.
- 20/54. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 20/55. Minutes:** To approve the Minutes of the Council meeting held on 14th July 2020.
- 20/56. Public participation:** The meeting to adjourn for **up to 10 minutes** to allow for consideration of questions and comments from the public which the clerk has received in advance of the meeting.
Members of the public may not take part in the Council meeting itself.
- 20/57. Reports from County and District Councillors and Police if present:** to report on urgent matters only.
- 20/58. COVID-19 Lord Lieutenant's List of people who have given exceptional support to fellow residents in the community:** to consider and make recommendations.
- 20/59. AGAR:** To report on conclusion of the exercise of Public rights.
- 20/60. Finance, Staffing and Administration**
 - a. Bank Reconciliation: To check and approve.
 - b. To consider the updated pay scales for Clerk's salary.
 - c. Payments: To approve.
 - d. To resolve arrangements for the Clerk's annual appraisal.
- 20/61. Reports from Chairman, Councillors and Clerk:** to report on urgent matters only.
- 20/62. Quinney Hall:** to report progress on the removal of a dead tree and to consider any further actions necessary.
- 20/63. Planning:** To note decisions on 20/00900/TRCA & 19/01737/FULM.
- 20/64. Next Meeting:** to be held on Tuesday 10th November 2020 at 7:30pm either virtually or at Hints Village Hall depending on restrictions.