

MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

held on Tuesday 12th January 2021 at 7:30pm held virtually

Present: Cllr. S Petford (Chair), Cllr. S Clarke (Vice-Chair), Cllr. G Kynaston, Cllr. P Kynaston, Cllr. C Meadows, Cllr. S Rippon, Cllr. S Shepherd.

Guests in Attendance: SCC Cllr. D Smith, LDC Cllr. B Yeates

Public in Attendance: Three

Minute Taker & Clerk Gemma Burgess, clerk@hintswithcanwellpc.co.uk

21/01. Apologies: None

21/02. Declarations of Interest and Dispensations: Cllr. S Shepherd and Cllr. S Petford declared an interest in any matters relating to HS2 as landowners dealing directly with them. Item 21/10 does not require a decision.

21/03. Minutes:

RESOLVED: That the Minutes of the Parish Council meetings held on Tuesday 10th November & 17th November 2020, having been circulated, be confirmed and signed as a correct record.

21/04. Public Participation: None

21/05. Reports from County and District Councillors: Neither Councillor had anything urgent to report or were aware of changes to services which would affect Hints with Canwell residents in the next financial year.

21/06. Policies:

RESOLVED: To adopt revised Financial Regulations and Standing Orders. To approve the updated Risk Register and Asset Register.

21/07. Finance, Staffing and Administration:

a. **Bank reconciliation:** The reconciliation as of 31st December 2020 was checked and approved.

b. **Payments:**

- i. A payment of £329.95 + VAT for defibrillator batteries on 23rd December 2020 was noted.
- ii. **RESOLVED:** Payments totalling £679.29 were approved as below:

Date	Doc #	Type	Payee	Details	GROSS	VAT	NET
25/12/20	2021-037	DD	Ionos	Webhosting 24.12 - 24.01	6.00	1.00	5.00
12/01/21	2021-040	BACS	Clerk	Salary & Allowance December paid M10	301.02	0.00	301.02
12/01/21	2021-041	BACS	HMRC	Deductions Month 10	0.80	0.00	0.80
25/01/21	TBC	DD	Ionos	Webhosting 24.01 - 24.02	6.00	1.00	5.00
09/02/21	2021-042	BACS	Clerk	Salary & Allowance January paid M11	351.87	0.00	351.87
09/02/21	TBC	BACS	HMRC	Deductions Month 11	13.60	0.00	13.60
				TOTALS:	679.29	2.00	677.29

- c. The list of payments to 31st December 2020 and the budget spend year-to-date was noted (p20)
- d. It was noted that grant applications under s137 LGA 1972 could be accepted for specific funding requests, bearing in mind that s8.1.i LGA 1894 prohibits the Council from giving money to places of worship, therefore a benefit to the wider community must be shown.

- e. The 21-22 budget was considered. The clerk was directed to approach Footsteps nursery regarding a contribution to the maintenance of Canwell Field. Improvements to the access of the field were discussed.

RESOLVED: That the draft budget be approved and that the Clerk be authorised to serve a precept demand of £8270.00 on Lichfield District Council.

21/08. Reports from Chairman, Councillors and Clerk:

- The Chair has been in contact with the Environment Agency and will report back any solution which can be found to make the ford more passable.
- Cllr. G Kynaston reported anti-social littering in Bangley Lane and near Canwell Church. Cllr. S Petford to report to PCSOs.
- There has been an increase in HGVs using the old A5.
- There are continued problems with vehicles on the pavement on Watling St.

21/09. Walkways In Hints: The walkways in Hints were discussed. Most are now owned by HS2 but confirmation of where the actual line will run will be needed before discussions can be progressed. It was noted that the Parish Council has been invited to a meeting with BBV regarding footpaths on 29th January 2021.

21/10. HS2

- a. The Construction Commissioner's response to residents' complaints was noted.
- b. A list of questions was compiled and will be added to after further input from residents. The clerk was directed to request attendance from Cadent and environmental and ecological teams if possible.

21/11. Next Ordinary Meeting: to be held on Tuesday 9th March 2021 at 7:30pm via Zoom.

Extraordinary HS2 Meeting: to be held on Tuesday 19th January 2020 at 7:30pm virtually.

There being no further business the Chairman declared the meeting closed at 8.59pm.

..... Signed

..... Date

	20-21 Budget	End Q2	End Q3	PREDICTED YEAR END
EXPENDITURE				
Employee Costs				
Salary & Allowance	£3,773.00	£1,786.19	£2,691.65	£3,699.68
SLCC SUBS	£60.00	£0.00	£0.00	£0.00
TOTAL	£3,833.00	£1,786.19	£2,691.65	£3,699.68
General Administration				
Stationery/computer consumables	£250.00	£0.00	£0.00	£0.00
Digital Mapping	£40.00	£0.00	£0.00	£40.00
Memberships	£150.00	£0.00	£0.00	£150.00
Insurance	£350.00	£302.94	£302.94	£302.94
Internal Audit	£120.00	£106.90	£106.90	£106.90
Professional Fees	£500.00	£0.00	£0.00	£0.00
Webhosting	£200.00	£131.00	£146.00	£161.00
PAYG clerk mobile phone	£50.00	£0.00	£0.00	£0.00
Hall Bookings	£100.00	£0.00	£0.00	£0.00
Defibrillator	£100.00	£0.00	£401.80	£401.80
Election costs	£400.00	£0.00	£35.10	£435.10
Software/Hardware	£250.00	£13.12	£501.12	£501.12
TOTAL	£2,510.00	£553.96	£1,493.86	£2,098.86
Grounds Maintenance				
mowing	£600.00	£373.60	£523.04	£623.60
General Maintenance		£250.00	£250.00	£580.00
Quinney Hall maintenance fund	£300.00	-		£300.00
TOTAL	£900.00	£623.60	£773.04	£1,503.60
Grants/Donations				
S137	£800.00	£0.00	£0.00	£800.00
VAT				
contingency	£0.00	£124.91	£335.75	£360.75
	£727.00	£0.00	£0.00	£0.00
TOTAL	£8,770.00	£3,088.66	£5,294.30	£8,462.89
INCOME				
INCOME from Footsteps	£500.00			
INCOME from precept	£8,270.00			