

# MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

Held at Hints Village Hall on Tuesday 12<sup>th</sup> July 2022 at 7:30pm

- Present:** Cllr. S Petford (Chair), Cllr. S Clarke (Vice-Chair), Cllr. G Kynaston, Cllr. P Kynaston & Cllr. S Shepherd
- Guests in Attendance:** SCC Cllr. D Smith, SCC HS2 Engagement Officer Sean Phillips, SCC HS2 Support Officer Dominic Key
- Public in Attendance:** None
- Minute Taker & Clerk** Gemma Burgess, [clerk@hintswithcanwellpc.co.uk](mailto:clerk@hintswithcanwellpc.co.uk)

**22/43. Apologies:** Cllr. C Meadows & Cllr. S Rippon were not present.

**22/44. Declarations of Interest and Dispensations:** None relevant to agenda items. The Clerk reported that LDC has confirmed that signatures are redacted on registers of Interests and that, should a councillor feel that publication of their home address would be a sensitive interest under Section 32 of the Localism Act, they can request a dispensation directly from the Monitoring Officer.

**22/45. Minutes:**

- a. **RESOLVED:** *That the Minutes of the Annual Parish Council meeting held on Tuesday 10<sup>th</sup> May 2022, having been circulated, be confirmed and signed as a correct record.*
- b. The minutes of the Annual Parish Assembly, held on Tuesday May 10<sup>th</sup> 2022, were noted.

**22/46. Public Participation:** None present. A regular attendee of meetings had sent their apologies.

**22/47. An opportunity to address the Council for invited guests:**

SCC Cllr. D Smith reported that:

- He will follow up on reports of low visibility due to a tree on the junction outside Hints Village Hall.
- An old oak tree had fallen on the old A5 and took 2 crews to clear.
- Issues with potholes on Bangley Lane and the A5 outside Hillwood Autos will be followed up.
- There are on-going investigations relating to water rising up on London Road.

Sean Phillips, HS2 Engagement Officer, reported that:

- The HS2 team at SCC is growing.
- The HS2 route is still not finalised locally.
- HS2/BBV have held lots of community events locally.
- That sharing of local knowledge could help to shape access routes.
- That reports of knocked over road signage would be followed up.
- That the "slow" painted road signs on School Lane were in progress.

**22/48. Planning:**

- a. Progress on previous planning applications was noted:  
22/00573/FUL Lamb Farm, Erection of 8 dwellings and associated works – REFUSED  
22/00384/FUL Keepers Cottage, Change of Use - WITHDRAWN
- b. **Planning application** 22/00986/PND Lamb Farm, Canwell B75 5SD, Prior Notification: Change of use from agricultural building to 2no dwellinghouses, was considered.  
**RESOLVED:** *That the application be objected to due to concerns with dangerous access too near the corner of a busy junction and existing problems with dangerous parking which would be increased due to lack of available parking for the dwellings or visitors.*
- c. It was noted that there are planning applications of significance in Fazeley/Mile Oak and that these should be followed and scrutinised.

**22/49. Finance, Staffing and Administration:**

- a. **Bank reconciliation:** The reconciliation at June 30<sup>th</sup> 2022 was checked and approved.

Reconciliation at		June 30 <sup>th</sup> 2022	
<b>Accounts</b>		<b>Bank balances</b>	
a. Balance b/f 1st April	22,433.20	Stat 247	Deposit Account 15,908.84
b. Total Receipts	9,340.92	Stat 504	Current Account 16,715.18
c. Total Payments	1609.26	Add unrepresented income	0.00
d. Profit / Loss on year to date (b-c)	<u>7,731.66</u>	Less unrepresented cheques	0.00
e. Closing Balance (a+d)	<b>32,624.02</b>		<b>32,624.02</b>

- b. The list of payments for July & August were approved as below. It was noted that the Clerk should ensure performance of the July cut before payment was made to SJL.

**Payments to authorise at this meeting 12th July 2022**

Date	Doc #	Type	Payee	Details	TOTAL Gross	VAT Element	Employee Costs	General Admin	Grounds Maint	Grants	Other
12/07/2022	2223-017	BACS	Hints Village Hall	2021 hall hire	30.00			30.00			
24/06/2022	2223-018	DD	IONOS	Webhosting 24.06 - 24.07	8.40	1.40		7.00			
TBC	TBC	BACS	SJL	Canwell Field Mowing May 2022 (late)	108.00	18.00			90.00		
TBC	TBC	BACS	SJL	Canwell Field Mowing June 2022	108.00	18.00			90.00		
TBC	TBC	BACS	SJL	Canwell Field Mowing July 2022	108.00	18.00			90.00		
12/07/2022	2223-020	BACS	Clerk	Salary M4	250.39		250.39				
12/07/2022	2223-019	BACS	HMRC	deductions M4	56.20		56.20				
24/07/2022	TBC	DD	IONOS	Webhosting 24.07 - 24.08	8.40	1.40		7.00			
09/08/2022	TBC	BACS	Clerk	Salary M5 (estimated)	250.39		250.39				
09/08/2022	TBC	BACS	HMRC	deductions M5 (estimated)	56.20		56.20				
24/08/2022	TBC	DD	IONOS	Webhosting 24.08 - 24.09	8.40	1.40		7.00			
21/07/2022	2223-021	DD	HSBC	Current Account charges to 29.06	8.00			8.00			
21/08/2022	TBC	DD	HSBC	Current Account charges to 29.07	8.00			8.00			
<b>TOTALS:</b>					<b>1,008.38</b>	<b>58.20</b>	<b>613.18</b>	<b>67.00</b>	<b>270.00</b>	<b>0.00</b>	<b>0.00</b>

- c. **Grant Awards 2022:** It was announced that applications for the Grant Award funding for 2022, where local groups can request funding for projects or activities that benefit the community were now being received. Application forms can be downloaded from the website and submitted to the Clerk.
- d. The Clerk's annual leave in July was approved.

**22/50. Reports from Chairman, Councillors and Clerk:**

- The nursery would like to be involved in tree planting to commemorate the Queen's Platinum Jubilee and will need advance notice of 2 to 3 weeks to organise. Cllr. G & P Kynaston will research appropriate trees and, with the Clerk, research commemorative plaques.
- The Environment Agency plans to clear the area around the ford shortly.
- A pothole in the ford will be reported.
- Public Right of Way diversion signage is being removed by walkers, but replaced by BBV.
- The Staffordshire Police New Local Policing Model was noted. The Clerk will share details of the neighbourhood team with councillors.
- Potholes on the A5 and Bangley Lane have been reported.
- Dangerous parking at the junction of Slade Rd and London Rd has been reported.
- Lichfield District Council House has re-opened to visitors.
- The Council's printer has been malfunctioning and the Clerk was directed to find a suitable replacement if necessary.

**22/51 Meetings:** The next meetings, all at Hints Village Hall, were agreed as September 13<sup>th</sup> 2022, November 8<sup>th</sup> 2022, January 10<sup>th</sup> 2023 and March 14<sup>th</sup> 2023. Although Quinney Hall is currently available for meetings, it was not considered appropriate to restrict the hall when a regular hirer could be sought.

***The Chairman thanked all those present for their attendance and declared the meeting closed at 8:59pm.***

..... Signed

..... Date