

MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

Held at Hints Village Hall on Tuesday 12th September 2023 at 7:30pm

Present: Cllr. S Petford (Chair), Cllr. G Kynaston, Cllr. P Kynaston & Cllr. S Shepherd
Guests in Attendance: LDC Cllr. B Yeates, LDC Environmental Protection and Housing Manager Jack Twomey
Public in Attendance: Five
Minute Taker & Clerk Gemma Burgess, clerk@hintswithcanwellpc.co.uk

23/46. Apologies: Apologies were received from Cllr. S Clarke & Cllr. P.D Lucas.
RESOLVED: *That the reason for apologies of both councillors be approved.*

23/47. Declarations of Interest and Dispensations: None relevant to agenda items.

23/48. Minutes:
RESOLVED: *That the Minutes of the Parish Council meeting held on Tuesday 11th July 2023, having been circulated, be confirmed and signed as a correct record.*

23/49. Public Participation: Residents spoke to raise issues regarding:

- That a landowner has cut back encroaching vegetation behind Lamb Farm.
- That a hirer of Quinney Hall reported not being able to access the defibrillator.
- That Quinney Hall main room is currently available for meetings.
- That there is dog fouling on the lane towards Canwell Field (the closed section of London Rd towards Bassett's Pole) and that a particular visitor to the field allows their dogs to roam aggressively and not under control.
- The edges of Canwell Field – it was confirmed by the Council that these would be cut back when the hedges are done.

Adrian Ricketts, of HD Ricketts Quarry was invited to speak:

- An invitation to the Council was made to come and visit the quarry.
- A potential idea of installing a wind turbine, which could benefit the community, was put forward.

23/50. An opportunity to address the Council for invited guests:
Apologies were received from SCC Cllr. D Smith & PCSO Hickman.

23/51. Canwell Field: LDC Environmental Protection and Housing Manager Jack Twomey was in attendance to give advice about issues at Canwell Field.

- Dog fouling is an offence due to the PSPO (Public Spaces Protection Order) for the area. Residents should not approach offending individuals but take a note of their description, the time of day and any other relevant information that can be passed on. Fixed penalty notices can be issued to offenders.
- "Report it" cards will be circulated in the parish to assist with reporting issues.
- Dogs should be under control at all times, but not necessarily walked on a lead unless there is a specific rule at a location which is common with playgrounds etc.
- It is important to balance the rights of dog owners and other members of the public. As the issues reported relate to a specific individual, Mr Twomey will investigate and intervene.

23/52. Finance, Staffing and Administration:

a. **Bank reconciliation:** The reconciliation at August 31st 2023 was checked and approved.

Accounts		Bank balances	
a. Balance b/f 1st April	26,972.81	Stat 261 Deposit Account	25,020.17
b. Total Receipts	9,965.47	Stat 519 Current Account	9,410.00
c. Total Payments	2,508.11	Add unrepresented income	0.00
d. Profit / Loss on year to date (b-c)	7,457.36	Less unrepresented cheques	0.00
e. Closing Balance (a+d)	34,430.17		34,430.17

b. The list of payments for September and October was approved as below:

Payments to authorise at this meeting 12th September 2023

Invoice Date	Doc #	Type	Payee	Details	TOTAL Gross	VAT Element	Employee Costs	General Admin	Grounds Maint	Grants	Other
01/08/2023	2324-027	BACS	Vision ICT	Website Hosting	182.86	30.48		152.38			
12/09/2023	2324-031	BACS	Clerk	Salary & allowance August paid M6 23-24	267.85		267.85				
12/09/2023	2324-032	BACS	HMRC	M6 Deductions	60.40		60.40				
31/08/2023	2324-029	BACS	SJL	Canwell Field Mowing July & August	224.64	37.44			187.2		
10/10/2023	TBC	BACS	Clerk	Salary & allowance September paid M7 23-24	267.85		267.85				
10/10/2023	TBC	BACS	HMRC	M7 Deductions	60.40		60.40				
12/09/2023	2324-028	BACS	Clerk	Reimbursement: 2 x A3 dog signs	11.98			11.98			
23/08/2023	2324-030	DD	IONOS	Webhosting 24.08 - 24.09	8.40	1.40		7.00			
23/09/2023	TBC	DD	IONOS	Webhosting 24.09 - 24.10	8.40	1.40		7.00			
21/09/2023	TBC	DD	HSBC	Account charges to 28.08.23	8.00			8.00			
21/10/2023	TBC	DD	HSBC	Account charges to 28.09.23	8.00			8.00			
TOTALS:					1,108.78	70.72	656.50	194.36	187.20	0.00	0.00

c. **Lloyds Treasurers Account:** It was noted that the current account with HSBC has £8 a month account charges but that Lloyds Bank has reopened applications for its free Treasurers Account. **RESOLVED:** That a Lloyds Treasurers Account be opened with a 2 to sign bank and online banking mandate. Cllr. S Petford to be the primary online authoriser with all councillors able to deputise. Arrangements were made to sign the forms and attend the branch.

23/53. Planning: The following application was considered:

23/00961/PND Prior Notification: Change of use of agricultural buildings to form 2no. new dwellings. Agricultural Building off London Road, Canwell B75 5SD

RESOLVED: That the Clerk makes the following comment: No objection in principle to this PND. Full consideration will be given to traffic, sewerage and elevations once a planning application is submitted.

23/54. Reports from Chairman, Councillors and Clerk:

- The Quinney Hall doors have been replaced. Cllr. S Petford has a copy of the front door key and will be given a side door key.
- Following replacement of the Quinney Hall defibrillator, which was stolen using the generic cabinet code, the code was changed and submitted through The Circuit in the usual way. The Circuit is up-to-date and West Midlands Ambulance Service has confirmed it has access to the correct code. Concern was expressed at the resident's report that the wrong code was issued, but that the Council has followed all procedures.
- Some gullies on the old A5, School Lane and Slade Rd have been cleared but more needs to be done urgently. Cllr. G Kynaston will provide Cllr. B Yeates with the report numbers for London Rd, who will also chase up.
- Cllr. S Petford is continuing to push for action on boards at the Ford – the EA officer will speak to senior managers but no further intervention is planned or likely.

- Slade Road pavement scraping has been logged and a site visit is awaited.
- The visit to Hints Quarry took place recently, it will remain open for approximately 3 years.

23/55. Meetings: It was noted that Quinney Hall is currently available for meetings but that Hints Village Hall has been booked for the civic year; it was also noted that the small meeting room at Quinney would not be suitable should a new regular hirer book in.

The next meetings, all at Hints Village Hall were agreed as:

November 14th 2023, January 9th 2024, March 12th 2024

The Chairman thanked all those present for their attendance and declared the meeting closed at 8.51pm.

..... Signed

..... Date