HINTS WITH CANWELL PARISH COUNCIL

Minutes of the Meeting of Council held at 7.30pm on Tuesday 11 September 2018 at Hints Village Hall

Present: Cllrs Mrs S Petford (Chairman), S Clarke, G Kynaston, Mrs P Kynaston, C Meadows and Mrs S Shepherd.
In attendance: Mr P Young (Clerk).

31. Apologies: Apologies had been received from Cllr A Yeates and were accepted by the Council. It was noted that Cllr Yeates had attended 2 of the 7 council meetings since September 2017.

32. Police
There had been a spate of burglaries in the parish recently. The Clerk had contacted 3 PCSOs inviting them to attend the meeting, but for various reasons none was available. Members expressed some concerns regarding the Police response to the various incidents and it was hoped that a PCSO would be able to attend the next meeting in November.

33. Public Participation
A member of the public who was unable to attend the meeting had submitted written comments:

1. Overflow parking from events at the Hints Village Hall was blocking School Lane and lorries could not get through. Could anything be done to make the Rookery Lane verges more amenable for parking? This was discussed, and it was felt that if the slope of the verges was levelled this area could accommodate informal overflow parking and so help to avoid disruptive parking on School Lane. **Action:** Clerk to contact SCC highways as to the feasibility of this proposal.

2. The woodland management plan for Slade Road/London Road had been held up by the Forestry Commission but it was hoped that consent would be issued in time for works to take place this winter. This information was noted.

34. Declarations of Interest and Dispensations
With respect to Minute 39a.ii Cllr Mrs S Petford declared an interest under Appendix A of the Council's Code of Conduct and left the meeting room during the consideration and voting thereon.

35. Minutes
RESOLVED: That the Minutes of the meeting held on 10 July 2018, having been circulated, be confirmed and signed as a correct record.

36. Reports from County and District Councillors
County Cllr David Smith had submitted his apologies as he was unable to attend but had provided a written report which had been circulated to all councillors. District Councillor Brian Yeates was unable to attend and had submitted his apologies.

37. Progress reports for information/action
No items to report which were not dealt with elsewhere on the agenda.

38. Quinney Hall/Canwell Field
The Clerk reported that he had received an email on 4 September from the Chairman of the Quinney Hall Management Committee that: *"The Management Committee are quite happy to allow the Parish Council access to the field at the back of Quinney Hall. Please send a draft copy of the new lease with proposed changes to our solicitor, Simon James, for the Management Committee's approval."*

This was welcomed by members and it was felt that the meeting held between the parish councillors and Management Committee on 31 July had been very useful in explaining the council's reasoning for the possible land exchange and clarifying any misconceptions which may have existed previously. The 35-year lease granted in October 1999 had various shortcomings compared to modern lease provisions but it was agreed that, so as not to complicate the process, the Council should seek only the minimal changes required, namely: incorporating the access through the leased land as now agreed by the Management Committee; changing the name of the lessee so that this was lawful (the

current lease was in the name of the Management Committee which as an unincorporated body could not legally hold a lease); and to avoid confusion, incorporating a plan showing the area of land leased.

Resolved: That delegated authority be given to the Clerk in consultation with the Chairman and Vice Chairman to make the necessary legal arrangements.

It was noted that this may require the Council to appoint its own solicitor.

It was reported that Councillor A Yeates had sent an email that he was willing to discuss arrangements whereby he contacted the grass cutting contractor when the grass needed cutting on Canwell Field, as had happened in the past. Members felt that the past summer had been highly unusual in that the extended hot weather had meant very little grass growth, but that on balance the current arrangement of a contract with set cutting frequencies for a set price worked best, although the final (October) cut could be omitted for future years.

Councillor Yeates had also requested that the hedges be cut as they had not been cut for a few years. The last cut had been in October 2016 and members considered that a cut every two years was adequate. **Action**: hedge-cutting of Canwell Field to be arranged in the current year.

39. Planning Applications

a. New applications were commented on as follows:

i. **18/00899/FUL** The Old Billiard Room, School Lane, Hints. Erection of decorative cupola to side of existing garage and installation of 2no conservation roof lights to front roof slope.

No objection to installation of the garage rooflights. Recommend refusal of cupola as out of keeping in the conservation area and an incongruous feature in the streetscene.

ii. **18/01245/FUL** Lodge Farm Nurseries, Watling Street. Installation of gate and dropped kerb, including access area to be tarmaced.

No objections provided no objection from the highway authority.

iii. **18/01206/FUL** 91 London Road, Canwell

Single storey rear extension to form living room. ***No objections.***

b. LDC decisions on previous applications: The following were noted: 18/00585/FUL

App Ref	Address	Details	HwC Comment submitted	LDC Decision
18/00253/COU	The Boathouse Brockhurst Lane	Change of use of building to form a 3-bedroom dwelling and associated works.	No objections	**Approved** 19/07/2018
18/00585/FUL	Escote, 91 Watling St	Installation of 2m high sliding gate and rendered boundary wall to front of property.	Recommend Refusal	Awaited
1800937FUL	Manor Farm Fruits, School Lane	Retention of 'Pick Your Own' building and car park extension.	No objections	Awaited
18/01120/COU	The Villa, School Lane	Change of use and alteration of former agricultural building to form a 3-bedroom dwelling and associated works.	No objections	Awaited

40. HS2

The following matters were reported:

a. There would be a Drop-in Session at Hints Village Hall from 5 pm to 7 pm, Thursday 27 Sept.

b. A resident of a neighbouring parish had contacted the council regarding the need for additional mitigation works in that parish. As this was outside the Hints with Canwell parish area members agreed that the Council should not pursue this matter further.

c. Notice has been received that for a period of 6 months, there would be works to create a new wildlife habitat on land off Rookery Lane, including building a bat house and the planting of new woodland as part of a 'green corridor' of habitats alongside the railway. During this period where larger vehicles will be accessing the site, a traffic management system would be in place.

41. Tree Preservation Order 421-2018 Old London Road and Slade Road

It was noted that the above Tree Preservation Order had been made by Lichfield District Council on 4 September 2018.

42. Reports from Chairman, Councillors and Clerk

The following matters were reported:

a. Staffordshire Playing Fields Association – receipt of Annual Report and date of AGM.

b. SPCA notice of AGM at 6.45pm on 03/12/18 at Stafford Place One, plus information inviting nominations for the Executive Committee and motions for debate.

c. SPCA dates of training courses.

d. The next LDC Parish Forum meeting would be 7pm on 22 October 2018 in LDC Council Chamber.

e. Watling St by Weeford Lodge – still flooding in the dip. **Action**: Clerk to contact SCC Highways.

43. Accounts for Payment

Members noted the bank reconciliation at 31 August 2018 as circulated at the meeting.

RESOLVED: payment of the accounts as detailed below:

Date	Chq No.	Payee	Details	TOTAL Gross	VAT Element
01/08/2018	754	WEL Medical	2 x defibrillator pads	83.82	13.97
11/09/2018	755	SJL Landscapes	Mowing Canwell Field August - Invoice 2951	84.00	14.00
11/09/2018	756	Vision ICT	Council website 1/9/18 - 31/8/19	150.00	25.00
11/09/2018	757	Edge Business Systems	Village website 1/8/18 - 31/7/19	78.00	13.00
11/09/2018	758	P Young	Salary + home allowance + expenses - Aug/Sept	425.12	-
11/09/2018	759	HMRC	PAYE on salary	94.80	-
When received	760	SJL Landscapes	Mowing Canwell Field Sept	84.00	14.00

44. Cover for Clerk's absence - Spring 2019

It was noted that the Clerk would be absent for a period in Spring 2019. He would still be available to attend all the scheduled council meetings, but it would be advisable to arrange temporary cover during his absence. The Clerk to an adjoining parish council was willing to provide this.

Resolved: That the Council agree that the Clerk take unpaid leave in February 2019 and that an equivalent amount to his salary be paid to arrange temporary cover during his absence.

45. Date, time, and venue of next meetings

Tuesday, 13 November 2018, 7:30 pm at Quinney Hall, Canwell

Tuesday, 8 January 2019, 7:30 pm at Quinney Hall, Canwell (Budget setting)

Tuesday, 19 March 2019, 7:30 pm at Hints Village Hall, Hints

Action: Clerk to check with Hints Village Hall and Quinney Hall bookings secretaries that they had the meeting dates booked, including the revised date of 19 March 2019.

There being no further business the Chairman declared the meeting closed at 9.30pm

..... Signed ..... Date