

MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

held on Tuesday 14th January 2020 at 8.15pm Quinney Hall, Canwell

- Present:** Cllr. S Petford (Chair) Cllr. G Kynaston Cllr. P Kynaston, Cllr. C Meadows, Cllr. S Shepherd
- Guests in Attendance:** Lichfield District Council (LDC): Cllr. B Yeates, Cllr. A Yeates.
Staffordshire County Council (SCC): Cllr. D Smith, PCSO Costas Karpi
- Public in Attendance:** Approximately 12
- Minute Taker & Clerk** Gemma Burgess, clerk@hintswithcanwellpc.co.uk

20/01. Apologies: Apologies were received and accepted from Cllr. S Clarke & Cllr. S Rippon.

20/02. Declarations of Interest and Dispensations: A declaration of interest was received in advance from Cllr. S Clarke relating to planning application 19/01728/FUL.

20/03. Public Participation:

- Flooding from the storm drains in School Lane, Hints is increasingly becoming an issue in bad weather. The clerk will report this to SCC and follow up with Cllr. D Smith.
- Pictures supporting Certificate Of Lawfulness application 19/01668/CLE were reviewed.
- Litter is an issue, particularly in Canwell. The clerk was directed to contact McDonald's Bassetts Pole regarding litter picking efforts.
- The lane markings on Bassetts Pole roundabout are problematic, particularly on the A446 approach. The clerk was directed to report to SCC.

20/04. Minutes:

RESOLVED: *That the Minutes of the Parish Council meeting held on Tuesday 12th November 2019, having been circulated, be confirmed and signed as a correct record.*

20/05. Reports from County and District Councillors & Police:

- SCC Cllr. D Smith reported that flood warnings are in effect across the area. SCC is concentrating efforts on properties under threat. Cllr. D Smith requested that he is forwarded any outstanding works' numbers to chase up.
- Cllr. G Kynaston and LDC Cllr. B Yeates reported on Highways issues in Canwell which Cllr. D Smith will follow-up.
- PCSO Karpi reported that crime figures in the parish over the last year were very low. The Council requested that inconsiderate parking on Hints Lane and Mile Oak is a safety issue which needs investigating.

20/06. Budget: The proposed budget presented by the clerk was discussed. The clerk was directed to investigate the possibility of a Lengthsman for the parish to be financed from surplus and budgeted for in 21-22.

RESOLVED: *The budget working paper was approved.*

20/07. Precept:

RESOLVED: *The precept request of £8270 for financial year 20-21 was agreed.*

20/08. Finance, Staffing and Administration:

- a. **Bank reconciliation:** The reconciliation as of 31st December 2019 was noted.
- b. **Payments:** Receipt of £528.00 from Lichfield Land Company in full reimbursement of costs incurred was noted. Payments totalling £1591.56 were approved as below:

Date	Chq No.	Payee	Details	TOTAL Gross	VAT Element
14/01/20	800	Moseleys Lichfield	Professional Charges - Quinney Hall Lease	£240.00	£40.00
14/01/20	801	Moseleys Lichfield	Professional Charges - Proposed Land Exchange	£528.00	£88.00
14/01/20	802	Hints Village Hall	2019 hall hire	£60.00	-
14/01/20	803	Clerk	Salary, allowance and expenses December	£372.61	12.79
14/01/20	804	Laptops Direct	Mobile Phone Purchase	£103.97	£17.33
11/02/20	805	Clerk	Salary, allowance and expenses January	£286.98	£0.20
TOTALS:				£1591.56	£158.32

- c. **Budget performance 19/20:** The report was noted with a projected surplus of £1500.
- d. **Donations:** It was noted that a donation of £500 towards grass cutting on Canwell Field has been received with thanks from Footsteps Nursery.
- e. **Grass cutting on Canwell Field:** The clerk reported that the contract with the existing contractor has been renewed as their response was received in time.

20/09. Reports from Chairman, Councillors and Clerk:

- a. **Highways Works:** The current works were noted.
- b. **Any other matters:** Cllr. G Kynaston and Cllr. P Kynaston reported on the Lichfield District Parish Forum Code of Conduct training they attended on 07/01/20.

20/10. Planning: The current applications were discussed and decisions on previous applications were noted. The clerk was directed to make responses as below:

Ref	Address	Details	HwC Comment	LDC Decision
L.19/04/805-808 MW	Hints Quarry, Hints	Application to vary (not comply with) conditions 17 (hours of working), 19 (quantity of exported sand and gravel) and 20 (limits on HCV movements) of Planning Permission L.15/04/805-808 MW	None	In abeyance : awaiting information from applicant/consultee
19/01489/PND	Southwood Barn, Canwell Drive	Prior Notification: Proposed change of use of agricultural barn to form 1no dwellinghouse and associated operational development.	Hints with Canwell Parish Council has no objection to the change of use of the building itself, but there are some concerns regarding the long and narrow access to the property which may make it "impractical or undesirable" for conversion to a dwelling."	Prior Approval Refused
19/01498/FUL	Hints Croft, School Lane,	Demolition of existing bungalow and erection of 1no four bedroom replacement dwelling.	No objection to a new residence on this site, but recommend refusal of this application. The property was formerly a bungalow, so any replacement should also be a bungalow. In addition, the very modern style of the proposed dwelling is out of keeping with adjacent properties in this part of the Conservation Area	Approved

19/01487/FUL	The Old Billiard Room, School Lane, Hints	Installation of 2no. Rooflights on front roof slope of garage	No objection	Approved
19/01705/PND	Bucks Head Farm, Watling Street, Weeford	Prior Notification: Change of use of agricultural barn to form 1no dwellinghouse	No objection	Pending Consideration
19/01728/FUL	Manor Farm, School Lane, Hints	Variation of conditions 2 (approved plans), 4 (landscaping), 6 (layout), 7 (structures/seating) and 18 (produce) of permission 16/00487/FUL	No objection	Pending Consideration
19/01668/CLE	Land adj 3 Hints Lane, Hints	Certificate of lawfulness (Existing): Continued use of site for the historic mixed commercial use, a builders' yard including the storage and sale of building materials, the storage and sale of plant and machinery, and the assembly of garden sheds	No objection	Pending Consideration

20/11. Local Plan Review: The report was noted and a response was considered.

RESOLVED: That the clerk submits a response objecting to development on Green Belt within the Parish.

20/12. Quinney Hall:

- The minutes of the Quinney Hall AGM held on November 21st 2019 were noted.
- The clerk reported that the Quinney Hall Management Committee advised repairs to the manhole cover in the car park and boiler room window had been carried out.
- It was noted that the revised lease has now been signed.

RESOLVED: That the Council's solicitor be authorised to sign the plan attached to the lease after it is confirmed by the Chair as the original plan, so that it may be submitted to the Land Registry.

20/13. Date, time, and venue of meetings in 2020.

Tuesday March 10 th 2020	Council Meeting	7:30pm	Quinney Hall
Tuesday May 12 th 2020	Annual Parish Assembly	7:00pm	Hints Village Hall
	Annual Parish Council Meeting	7:30pm	Hints Village Hall
Tuesday July 14 th 2020	Council Meeting	7:30pm	Hints Village Hall
Tuesday September 8 th 2020	Council Meeting	7:30pm	Hints Village Hall
Tuesday November 10 th 2020	Council Meeting	7:30pm	Hints Village Hall

There being no further business the Chairman declared the meeting closed at 9.50pm.

..... Signed

..... Date