

# MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

held on Tuesday 10<sup>th</sup> March 2020 at 7:30pm Quinney Hall, Canwell

**Present:** Cllr. S Petford (Chair) Cllr. G Kynaston Cllr. P Kynaston, Cllr. C Meadows, Cllr. S Shepherd, & Cllr. S Rippon.

**Guests in Attendance:** None

**Public in Attendance:** Approximately 7

**Minute Taker & Clerk** Gemma Burgess, [clerk@hintswithcanwellpc.co.uk](mailto:clerk@hintswithcanwellpc.co.uk)

**20/14. Apologies:** Apologies were received and accepted from Cllr. S Clarke.

**20/15. Declarations of Interest and Dispensations:** None.

**20/16. Public Participation:**

- Blocked gullies causing flooding. The clerk is to request a street sweeping schedule from SCC.
- Issues with lane markings on Bassetts Pole unresolved.

**20/17. Minutes:**

**RESOLVED:** That the Minutes of the Parish Council meeting held on Tuesday 14<sup>th</sup> January 2020, having been circulated, be confirmed and signed as a correct record.

**20/18. Reports from County and District Councillors & Police:** None present. Apologies were received from LDC Cllr. B Yeates & SCC Cllr. D Smith.

**20/19. Parish Council Name:** The clerk reported that the name of the Parish Council was changed from "Hints Parish Council" to "Hints with Canwell Parish Council" by resolution of the Council on 17<sup>th</sup> September 1992 and noted that the change was meant to come into force through LDC as of 1<sup>st</sup> January 1993. LDC records currently state the name as "Hints and Canwell Parish Council" which needs to be changed to reflect the name used by the parish council on all matters.

**RESOLVED:** To henceforth only use the name of "Hints with Canwell Parish Council" in all matters and for the clerk to initiate the name change procedure with Lichfield District Council.

**20/20. Finance, Staffing and Administration:**

- Bank reconciliation:** The reconciliation as of 29<sup>th</sup> February 2020 was checked and approved.
- Unpresented cheque:** The clerk reported that cheque 794 has been lost and not banked and would cost £10 to be officially stopped. It was written on 10<sup>th</sup> September 2019.

**RESOLVED:** That no action be taken to stop cheque 794 as 6 months has passed and the Council has an on-going relationship with the supplier.

- Payments:** Payments totalling £721.14 for March and £286.98 for April were approved as below:

Date	Chq No.	Payee	Details	TOTAL Gross	VAT Element
10/03/2020	806	SJL Landscapes	Mowing Canwell Field Aug 2019 (replacement) and October 2019	£176.16	£29.36
10/03/2020	807	Clerk	Salary, Allowance and Webhosting February	£286.98	£0.20
10/03/2020	808	GeoXSphere	Digital Mapping 4/03/20-4/03//21	£36.00	£6.00
10/03/2020	809	SPCA	Annual Subs + NALC affiliation fee	£137.00	-
10/03/2020	810	Clive Harrison	Hedge Cutting	£96.00	£16.00
14/04/2020	811	Clerk	Salary, Allowance and Webhosting March	£286.98	£0.20
<b>TOTALS:</b>				<b>£1008.12</b>	<b>£51.76</b>

d. **Budget performance 19/20 year to date:** The report was discussed and noted.

**RESOLVED:** To spend £150+VAT of the surplus on siting a new litter bin in a layby on the old A5 near the quarry, to accrue £400 towards potential election costs in 2023 and for the remaining surplus to be held in reserve.

**20/21. Reports from Chairman, Councillors and Clerk:**

- a. **Highways Works:** The current works were noted, matters have not progressed due to efforts being concentrated on emergency flooding matters. Cllr. G Kynaston is to re-report a safety issue in Canwell as it has not been concluded satisfactorily.
- b. **Litter Picking:** The clerk reported that a group called ‘Tamworth Litter Picking Volunteers’ is active in Hints and any residents from the wider parish may request (through the clerk) equipment to help in their own efforts. This group has highlighted that litter is a problem in a layby near the quarry on the old A5 as there is no waste bin. McDonalds at Bassetts Pole continue to regularly pick litter in the vicinity.
- c. **SCC Grass Cutting and Weed Control:** The clerk reported that SCC intends to cut highway verges 6 times per year with annual kerb weed-spraying.
- d. **Any other matters:** None.

**20/22. Planning:** The current applications were discussed and decisions on previous applications were noted. The clerk was directed to make responses as below:

Ref	Address	Details	HwC Comment	LDC Decision
L.19/04/805-808 MW	Hints Quarry, Hints	Application to vary (not comply with) conditions 17 (hours of working), 19 (quantity of exported sand and gravel) and 20 (limits on HCV movements) of Planning Permission L.15/04/805-808 MW	None	In abeyance : awaiting information from applicant/consultee
19/01705/PND	Bucks Head Farm, Watling Street, Weeford	Prior Notification: Change of use of agricultural barn to form 1no dwellinghouse	No objection	Prior Notification Refused (see 19/01737/FULM)
19/01728/FUL	Manor Farm, School Lane, Hints	Variation of conditions 2 (approved plans), 4 (landscaping), 6 (layout), 7 (structures/seating) and 18 (produce) of permission 16/00487/FUL	No objection	Pending Consideration
19/01668/CLE	Land Adj 3, Hints Lane	Certificate of lawfulness (Existing): Continued use of site for the historic mixed commercial use, a builders' yard including the storage and sale of building materials, the storage and sale of plant and machinery, and the assembly of garden sheds	No objection	Approved
19/01737/FULM	Bucks Head Farm, Watling Street, Weeford, Lichfield	Erection of 1no agricultural building and installation of new hardstanding and access	No objection	Pending Consideration

**20/23. Staffordshire Fire & Rescue Service Safety Plan 2020-2024 Consultation:** The report was discussed but a response was not deemed necessary.

**20/24. Quinney Hall Title:** The clerk reported that the address of the Parish Council on the title held at the Land Registry is Manor Farm, Hints; the address of the Parish Council on the lease for Quinney Hall is the home address of the former clerk. An official long-term correspondence address for the Council was discussed.

**RESOLVED:** To use Manor Farm, Hints, B78 3DW as an official long-term correspondence address as the Parish Council does not have an office.

**20/25. Date, time, and venue of meetings in 2020.**

Tuesday May 12 <sup>th</sup> 2020	Annual Parish Assembly	7:00pm	Hints Village Hall
	Annual Parish Council Meeting	7:30pm	Hints Village Hall
Tuesday July 14 <sup>th</sup> 2020	Council Meeting	7:30pm	Hints Village Hall
Tuesday September 8 <sup>th</sup> 2020	Council Meeting	7:30pm	Hints Village Hall
Tuesday November 10 <sup>th</sup> 2020	Council Meeting	7:30pm	Hints Village Hall

***There being no further business the Chairman declared the meeting closed at 8.05pm.***

..... Signed

..... Date