

MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

held on Tuesday 8th September 2020 at 7:30pm held virtually

- Present:** Cllr. S Petford (Chair), Cllr. S Clarke (Vice-Chair), Cllr. G Kynaston, Cllr. P Kynaston, Cllr. C Meadows, Cllr. S Shepherd, & Cllr. S Rippon.
- Guests in Attendance:** SCC Cllr. D Smith, LDC Cllr. B Yeates
- Public in Attendance:** One
- Minute Taker & Clerk** Gemma Burgess, clerk@hintswithcanwellpc.co.uk

Cllr. S Clarke opened the meeting which was then chaired by Cllr. S Petford following technical difficulties.

20/53. Apologies: None.

20/54. Declarations of Interest and Dispensations: Cllr. S Shepherd declared a personal connection to item 20/63. (planning application 20/00900/TRCA) which was to be noted only therefore no dispensation or action required.

20/55. Minutes:

RESOLVED: *That the Minutes of the Parish Council meeting held on Tuesday 14th July 2020, having been circulated, be confirmed and signed as a correct record.*

20/56. Public Participation:

- A resident informed the Council that 2 trees suffering with Ash die back will be felled on Brockhurst Lane which should not cause much disruption to traffic.
- A concern was raised about the extra traffic using the private Brockhurst Lane to access the HS2 site.

RESOLVED: *That the Clerk writes to HS2 to clarify where traffic should enter the site.*

20/57. Reports from County and District Councillors & Police:

LDC Cllr. B Yeates informed the Council that a Police Street Surgery is planned for Saturday 17th October 2020 at Quinney Hall 2-4pm.

SCC Cllr. D Smith invited an application from the trustees of Quinney Hall to the County Fund grant scheme relating to COVID-19 measures. Cllr. D Smith also invited recommendations to be passed on to the Lord Lieutenant's List.

20/58. COVID-19 Lord Lieutenant's List of people who have given exceptional support to fellow residents in the community: recommendations were considered.

RESOLVED: *The Clerk was directed to collate and submit a list to Cllr. D Smith on behalf of the Council.*

20/59. AGAR: The clerk reported on the conclusion of the period of Exercise of Public Rights and that no correspondence had been received on this matter.

20/60. Finance, Staffing and Administration:

- a. **Bank reconciliation:** The reconciliation as of 31st August 2020 was checked and approved.
- b. **NJC Pay Award:** The revised pay scales were noted.

RESOLVED: *To adopt the 2020-21 National Salary Award and back-date increases to April 1st 2020 following NALC advice.*

c. **Payments:**

RESOLVED: *Payments totalling £1230.57 were approved constituting £1228.17 by bank transfer and £2.40 by Direct Debit as below:*

Date	Doc #	Type	Payee	Description	Gross	VAT	Net
08/09/2020	2021-016	BACS	SJL	July 20 Canwell Field Mowing	89.66	14.94	74.72
08/09/2020	2021-017	BACS	Vision ICT	Website: hosting & support Oct 20-Sep 21	150.00	25.00	125.00
08/09/2020	2021-018	BACS	Kaspersky (Reimburse Clerk)	Kaspersky Internet Security -1 Device - 1 Year	15.75	2.63	13.12
TBC	2021-019	DD	Ionos	Webhosting 24.08 - 24.09	1.20	0.20	1.00
08/09/2020	2021-020	BACS	Clerk	Salary & Allowance August	294.45	-	294.45
08/09/2020	2021-020	BACS	Clerk	NJC Pay Scale backpay 01/04-31/08/20	36.83	-	36.83
08/09/2020	2021-021	BACS	SJL	Aug 20 Canwell Field Mowing	89.66	14.94	74.72
TBC	TBC	BACS	T Worship	Tree Removal at Quinney Hall	250.00	-	250.00
TBC	TBC	DD	Ionos	Webhosting 24.09 - 24.10	1.20	0.20	1.00
13/10/2020	2021-024	BACS	Clerk	Salary & Allowance September	301.82	-	301.82
TOTAL:					1230.57	57.91	1172.66

d. **Clerk's Annual Appraisal:** It was noted that this is now due.

RESOLVED: To delegate authority to conduct the Clerk's appraisal to Cllr. S Clarke which will be reported back to Council.

20/61. Reports from Chairman, Councillors and Clerk:

- Cllr. S Petford reported an issue with parking on the footpath on the A5.
- Cllr. P Kynaston queried the grass cutting strategy on Canwell Field. It was agreed that a grass cutting strategy for biodiversity should be considered for next year.
- The Clerk reported a change in her primary work commitments which mean she will be unavailable during office hours, but still able to perform duties according to contract.
- Cllr. G Kynaston reported on a planning application in neighbouring Drayton Bassett (20/01049/FUL) Great Bangley Barns to change the colour of the barn which it was felt needed no official comment.

20/62. Quinney Hall: It was noted that the dead tree at Quinney Hall has now been removed.

20/63. Planning: The decisions on application 19/01737/FULM and 20/00900/TRCA were noted.

Ref	Address	Details	HwC Comment	LDC Decision
19/01737/FULM	Bucks Head Farm, Watling Street, Weeford	Erection of 1no agricultural building and installation of new hardstanding and access	No Objection	Approved
20/00900/TRCA	Home Farm School Lane Hints	Works to various trees on site	n/a	Decided - Conservation Area Works Notice Issued

20/64. Next Meeting: to be held on Tuesday 10th November 2020 at 7:30pm either virtually or at Hints Village Hall depending on restrictions.

There being no further business the Chairman declared the meeting closed at 8.14pm.

..... Signed Date